

Use this form to record credit transfers. Copies of qualification transcripts, Statements of Attainment and/or USI transcript for units completed for which credit is being sought/considered are to be attached to this form.

Recognition in the form of credit can be granted for nationally recognised unit(s) of competency completed at a Registered Training Organisation (RTO) or other registered issuing authority, if they are relevant units for the qualification being enrolled into. Blue Tongue Training Pty Ltd will not provide credit for units which were attained through previous credit.

Blue Tongue Training Pty Ltd will validate all transcripts submitted for credit, including by contacting the issuing authority or seeking permission to access your account on the USI register.

- I confirm that the information and supporting documentation I have supplied is true and correct.
- By submitting this application, I authorise Blue Tongue Training Pty Ltd to authenticate my supporting documentation/results, by (tick one):
  - Contacting the provider who issued the documentation.

**OR**

- If studied after 2015, through providing Blue Tongue Training Pty Ltd with access to my USI account to verify.

Please use RTO Code (1623) and RTO Name (Blue Tongue Training Pty Ltd) when recording your permission. See link: <https://www.usi.gov.au/students/create-your-usi/give-your-usi-your-training-organisation>.

|                           |  |                |  |
|---------------------------|--|----------------|--|
| <b>Student Name:</b>      |  | <b>Course:</b> |  |
| <b>Student Signature:</b> |  |                |  |

In columns 1 and 2, list the unit(s) of competency you have completed. In columns 3 and 4 identify the unit(s) you are seeking credit recognition for. Note, insert as many rows as required, or copy table.

| Unit Code | Unit Name | Unit Code | Unit Name | Approved   |
|-----------|-----------|-----------|-----------|--|
|           |           |           |           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|           |           |           |           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|           |           |           |           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|           |           |           |           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|           |           |           |           | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Use this form to record credit transfers. Copies of qualification transcripts, Statements of Attainment and/or USI transcript for units completed for which credit is being sought/considered are to be attached to this form.

Office Use only:

|   |   |  |
|---|---|--|
| I have verified the supporting transcripts are authentic via  | <input type="checkbox"/> USI Register   | <input type="checkbox"/> Contacted issuing organisation to confirm |
| Units are equivalent on TGA                                   | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (refer to content expert/assessor for review) | Signature:   |
| Content of non-equivalent (on TGA) units mapped (Attach copy) |   | Signature:   |